

**Edith Garehime Elementary School
School Organizational Team Meeting Minutes**

Location: Garehime Room 54

Date: January 22, 2018

Time: 4:00 pm - 5:45 pm

The meeting was called to order by Mr. Lewis at 4:00 in Garehime Room 54.

1. Members present:

Ryan Lewis, Principal
Lisa Dixon, Teacher
Johnette Mercer, Teacher
Katherine Threadgould, GATE Specialist
Josh Johnston, Parent
Amie Webster, Parent
Misty West, Parent

2. Attendance: SOT member sign-in/approval of minutes from 12/4/17

3. New items:

a. 2018-2019 School Strategic Budget:

Allocation = \$78,660
1% Parent Involvement Set Aside = \$786.60
Title I Status: Tier III
Assigned Coordinator: Melinda Butler
Enrollment Projection = 704
Current Enrollment = 712
Teacher Allocation Projection = 29
Current Teacher Allocations = 29

We are currently trying to figure out if we will earn a Humanities allocation. If we don't earn one by the end of the year, we could earn one by count day. We gained students in all students except kindergarten and 5th graders. We need to think about where we put our discretionary teachers. We will mostly likely give one to 4th grade and third grades and possibly first or second but we will need to discuss it further. Kindergarten will probably earn a unit outright. If we can sustain our numbers, we can keep advocating to hold all of our first grade units.

We have only been adding students, mostly from the Tarr ES zone, and we have not withdrawn any students. We are expecting to be left with

\$64,000 out of our operating budget. Last spring, we had \$58,000 so we are up about \$6,000 after paying for staffing. Once the teacher contract is settled, the school will have to cover that extra cost which will come out of the the \$64,000. We need to plan for that just in case.

For next year, no schools will be allowed to outsource custodian and landscaping services. Food services are not part of our operating budget.

b. **2017-2018 Title I Budget:** \$76,000 (We were charged \$82,500 for the Humanities position)

c. **Budget Priorities & Recommendations: \$143,000 total overall**
Average salaries affect Garehime less because we have an above average staff. We actually should be using actual salaries so there is more transparency within the budget. The recommendation is to maintain Humanities and hope to get that money back after count day. We would just have money to get new technology and buy out preps. Our bottom line is much healthier than it was in the fall. We will need to fund CCT positions which are \$14,000 per year. We currently have two CTTs. We can roll over any money that we don't use to the next year's budget.

d. **Public Comment (2 minutes per person):**

4. **General Discussion:**

a. **Agenda Planning:**

i. **Items for future agendas**

Bring back all high dollar requests from grade level, such as Lexia, MAP, lab refurbishment, chromebooks, curriculum, etc. We also need to finalize budget and spring proposal for staffing (split fund Humanities 60/40), CTT positions. We need to stretch our budget as far as possible, spend wisely, purpose-driven spending.

b. **Future Meetings:**

I. **Discussion and possible action regarding the dates and times of future meetings.** See below

c. **Public comments (2 minutes per person):**

5. **Information:**

a. **Next meeting: February 6, 2018 @ 4:00 pm**

b. **Public Comment Period (2 minutes per person)**

6. **Adjournment:** Lisa Dixon called for adjournment at 5:45 pm