

**Edith Garehime Elementary School  
School Organizational Team Meeting Minutes**

**Location: Garehime Library**

**Date: December 4, 2017**

**Time: 4:00 pm - 5:20 pm**

The meeting was called to order by Mr. Lewis at 4:00 in the Garehime Library.

**1. Members present:**

Ryan Lewis, Principal  
Lisa Dixon, Teacher  
Katherine Threadgould, GATE Specialist  
Josh Johnston, Parent  
Heather McKnight, Parent  
Amie Webster, Parent  
Misty West, Parent

**2. Public Speaker(s) Sign-In: None**

**3. Attendance: SOT member sign-in/approval of minutes from 10/27/17**

**4. New items:**

**a. Communication Community Members and School:**

We will discuss this topic further at the next meeting.

**b. Advocating for Garehime:**

Our credit card has been restored and our money has been returned the account. We did not mispend our money. The only reason we were in the red was because the county had not given our money. Allocations are based on student numbers and we were over on our money. We can now order things. Ryan sent an email on Friday to the CFO regarding our funding issues. If we are not allocated our money appropriately in January we will go to the school board meeting to complain. Going forward we will only base on numbers on actual student numbers. First grade is supposed to be a 20 students but they are 26. Fourth grade has 30 students per class. After count day, we cover two zones so and we need to be staffed for those students or the zone needs to be divided equally. Members of SOT can argue facts to assure that our future needs are being met. We will be looking at hiring another first grade teacher in January so reduce first grade numbers.

c. New budget will be received January 15. Deadline for submittal is February. Hopefully, the title budget and general budget will be received at the same time.

d. **Public Comment (2 minutes per person):**

**5. General Discussion:**

a. Next meeting: January 22, 2017 @ 4:00 pm

b. We need to close lines of communication between Garehime staff and parents so the professional relationships are strong. We need to function as efficiently as we can to impact the student achievement.

c. Public Comment Period (2 minutes per person)

**6. Adjournment:** Lisa Dixon called for adjournment at 4:33 pm